

**CALL TO ORDER:**

Mayor Shawn Logan called the meeting to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

**Present:** Mayor Shawn Logan; Councilmembers: Eugene Bain, Genna Dorow, Corey Everett, Angel Garza, Larry McCourtie, John Lallas, and Mark Snyder.

**Also Present:** City Administrator Wade Farris; Department Heads: Police Chief Phil Schenck, Deputy City Clerk Rebecca Perez-Ozuna, Finance Officer Spencer Williams, Public Works Director Terry Clements and City Attorney Kelly Konkright.

**CITIZEN INPUT**

There was none.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Dorow/Garza.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of January 23, 2017
- B. Approval of City Council Workshop Minutes of February 6, 2017
- C. Approval of Payroll and Related Checks
- D. Approval of Accounts Payable Checks

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Payroll and Related Expenses Check No. 30296 to No. 30328 in the amount of \$344,907.79.  
Accounts Payable Check No. 47689 to No. 47758 in the amount of \$190,904.88.

Council carried a motion to approve the Consent Agenda, as presented. M/S McCourtie/Snyder.

**OATH OF OFFICE – POLICE OFFICER ROLANDO HERNANDEZ**

Mayor Logan administered the Oath of Office to Police Officer Rolando Hernandez and he was pinned by his daughter, Chloe Marie Hernandez.

**REVISION TO THE CITY OF OTHELLO PERSONNEL POLICY**

City Administrator, Wade Farris, mentioned that after the union contracts were recently negotiated with the City and the recent death of a City family member, there were some issues that we were unaware of. The first is in regards to sick leave where our personnel policy allows for ¼ of sick leave be paid out when the employee retires along with any vacation time they have. Staff requests a change to the policy to include the payment of a ¼ of unused sick time to non-union employees (or next of kin if deceased) for both retirement and death.

The second change we request is an increase to the vacation time a non-union employee earns based on time in service to the city. While this change will not exactly match the police contract terms, it will bring the amount closer to the majority of cities of similar size in Washington State. If approved, employees will start at 96 hours per year for the first 60 months. From 61 months to 120 months they will earn 120 hours. Above 120 months, they will earn 160 hours per year until they retire or leave. This change will put Othello in line with the vacation policies of Washington cities of similar size.

Councilmember Everett asked if the changes to the sick leave would be retroactive so the wife of the employee would be able to collect on the benefits. City Administrator, Wade Farris, and

Finance Officer, Spencer Williams, both commented yes due to the fact that their final check for his vacation and sick leave would be at the end of February. Councilmember Lallas asked if they had agreed to a limit of 960 hours of sick leave during the negotiation meetings. City Administrator stated that decision was for the police.

Councilmembers Lallas, Everett and Dorow asked what the cap of sick leave is for a non-union employee and what ¼ of that would be to be received. Finance Officer, Spencer Williams, mentioned that the cap per our policy is 960 hours of sick leave and 200 of vacation time is the max which 100% of vacation time is paid out and only ¼ of sick is paid out upon retirement. City Administrator, Wade Farris, mentioned that the sick leave change can be an incentive to people. There was further discussion whether to change the policy to state that upon retirement the employee would receive ¼ of sick time accrued and upon death the employee's next of kin would receive 100% of sick time accrued. Final determination was to leave line #4 of the policy as is and add a line #6 which states that upon death all of the accrued sick leave will be paid to the beneficiary to the max of 960 hours.

Council carried a motion that **BASED ON THE CONDITIONS THAT WERE SET FORTH IN THE PREVIOUS READING THAT (Personnel Policy) CHANGES BE ADOPTED.** M/S Lallas/Dorow.

**COVENANT AS TO IMPROVEMENTS – R. REICHERT, SR.**

City Administrator, Wade Farris, mentioned the covenant between the City and Robert Reichert reference the Reichert's Showhouse 3 reached the end of its 10 year expiration last year. The City has been working with Mr. Reichert to craft a new agreement that complied with City standards and worked for Mr. Reichert. The main issue is a water line which ran under the most recent addition to his theater. Since this does not meet code, he could not transfer or sell the property without fixing this situation. The old covenant gave him 10 years to fix it, if he were to sell or transfer the property. The attached new covenant keeps the restriction in place but removes the 10 year time limit. If there is an issue with the water line, the owner is responsible for repair. Revising the covenant took more time than normal due to a couple of factors. First, there was some miscommunication between the City and Mr. Reichert. Then, while inspecting the showhouse, City employees discovered another code issue that had to be fixed. This issue has been resolved and staff recommends approval of the covenant.

Councilmember Everett asked if the line that was installed underneath the new construction was a fire line and if the Fire Chief, Gary Lebacken, was okay with the location. Public Works Director, Terry Clements answered that the line is actually the main line that supplies the water to the fire line as well as the main water service and mentioned that the Fire Chief is not okay with the place of the line based on the building codes and he actually requested it be moved.

Council carried a motion to approve **THE REVISED COVENANT BETWEEN THE CITY OF OTHELLO AND ROBERT REICHERT, REFERENCE REICHERT'S SHOWHOUSE 3.** M/S Dorow/Snyder.

**INTERLOCAL CORRECTION/DETENTION AGREEMENT**

Police Chief Schenck mentioned The Othello Police Department wishes to enter an "Interlocal Correction/Detention Agreement" between the City of Wapato and our City. The agreement allows housing of long term misdemeanor jail commitments at a lower cost than other jail facilities. The agreement provides a \$40 per day fee. Councilmember Dorow asked if the \$40 per day included transportation also, which was clarified that it was included if the inmate has more than 20 days. If the inmate has less than 20 days than it could cost \$200 to have them transported.

Councilmember McCourtie asked to the capacity of the Wapato Jail and Toppenish Jail, which Chief Schenck mentioned that Toppenish jail is a 30 - 35 bed jail and Wapato was 80 beds; however they handle less than that because of the new Police Chief.

Council carried a motion to APPROVE THE "INTERLOCAL CORRECTION/DETENTION AGREEMENT" BETWEEN CITY OF WAPATO AND THE CITY OF OTHELLO. M/S Lallas/McCourtie.

**INTERLOCAL JAIL AGREEMENT BETWEEN CITY OF TOPPENISH AND CITY OF OTHELLO**

Police Chief Schenck mentioned The Othello Police Department wishes to continue the "Interlocal Jail Agreement" between the City of Toppenish and our City. The agreement allows housing of long term misdemeanor jail commitments at a lower cost than other jail facilities. The attached agreement includes a \$5 per day increase from the last agreement. The new agreement is for two years starting January, 2017 to December 31, 2018.

Council carried a motion to APPROVE THE "INTERLOCAL JAIL AGREEMENT BETWEEN CITY OF TOPPENISH AND THE CITY OF OTHELLO" FOR THE DURATION OF JANUARY 2017 THROUGH DECEMBER 2018. M/S Dorow/Snyder.

**RESOLUTION FOR PARK AND RECREATION FEES**

Park and Recreation Coordinator, Amy Hurlbut-Valdez, presented changes to the current resolution for the Park and Recreation Fees. These fees are a result of the decision the City made to manage the youth baseball and softball league and the Lions Park Athletic Complex. Ms. Hurlbut also mentioned there are no proposed changes for the pool entrance and admission fees or shelter rental/reservation fees.

The additions are as follows:

**Youth baseball and softball league registration fees**

Peewee and Tee ball.....	\$35.00
Minors Baseball and Softball.....	\$50.00
Majors Baseball and Softball.....	\$60.00
Head Coach Discount Peewee and Tee Ball.....	\$17.50
Head Coach Discount Minors Baseball and Softball.....	\$25.00
Head Coach Discount Majors Baseball and Softball.....	\$30.00

**Lions Park Athletic Complex Vendor Fee**

Individual Weekly Vendor Fee (Monday-Sunday).....	\$50.00
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Councilmember Everett mentioned that the price of \$50.00 per week was not fair market value for the space and believes that fee should be \$50.00 per day, which proceeded to further discussion regarding the vendor fees.

Council carried a motion to APPROVE THE RESOLUTION FOR THE NEW THE PARK AND RECREATION FEE SCHEDULE. M/S Bain/Lallas. Councilmember Everett cast an opposing vote. This should be known as Resolution 2017-01.

Park and Recreation Coordinator, Amy Hurlbut-Valdez, gave a brief overview of how the registration process has gone, a brief breakdown of how many players and teams the City has established and changes that have been made in the league.

**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

Mayor Shawn Logan made the following announcement:

1. City Clerk, Debbie Kudrna, has been named as "Civil Servant of the Year" and will receive her award at the 50<sup>th</sup> Annual Chamber of Commerce Banquet on February 24<sup>th</sup>.

**ADJOURNMENT**

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:26 p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
REBECCA PEREZ-OZUNA, Deputy City Clerk